

**SOURASHTRA COLLEGE (Autonomous)**, Madurai-625 004.

Department of Corporate Secretaryship: Lesson Plan / Teaching Plan for (Odd Semester) 2021-2022

Name of the Staff		Dr.K.SUBBULAKSHMI		Subject Code	21UCPA11	Year	2021-2022
Title of the Subject		COMMERCIAL LAW		Programme	B.COM(CS)	Semester	I
Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours	
1.	To learn fundamentals of Indian Contract Act	Indian Contract Act - Formation - Nature and Elements of Contract - Classification of Contracts - Contract Vs Agreement.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	21	
2.	To understand the concepts of Forms of Offer	Offer - Definition - Forms of Offer - Requirements of a Valid Offer. Acceptance – Meaning - Legal rules as to a Valid Acceptance. Consideration - Definition -Types - Essentials.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	20	
3.	To know the concepts of Capacity of Parties	Capacity of Parties - Definition - Persons Competent to contract. Free consent – Coercion - Undue Influence - Fraud - Misrepresentation - Mistake. Legality of object - Void agreements - Unlawful Agreements.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	22	
4.	To acquire the knowledge on Performance of Contracts	Performance of Contracts - Actual Performance - Attempted Performance - Tender. Quasi Contract - Definition and Essentials. Discharge of Contract - Modes of Discharge - Breach of Contract - Remedies available for Breach of Contract.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	21	
5.	To acquire knowledge on Contract of Sale	Sale - Contract of Sale - Sale Vs Agreement to Sell - Meaning of Goods - Conditions and Warranty - Caveat Emptor - Exceptions of Caveat Emptor - Buyer and Seller of Goods - Unpaid Seller - Definition - Rights of an Unpaid Seller.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	21	

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Department of Corporate Secretaryship: Lesson Plan / Teaching Plan for (Odd Semester) 2021-2022

<b>Name of the Staff</b>	Mr.G.CHINNADURAI	<b>Subject Code</b>	21UCPC11	<b>Year</b>	2021-2022
<b>Title of the Subject</b>	FINANCIAL ACCOUNTING-I	<b>Programme</b>	B.COM(CS)	<b>Semester</b>	I

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Fundamentals of book keeping	Fundamentals of book keeping – Accounting: Definition, Need, Objectives, Concepts and conventions, Book keeping vs. Accounting - Types of Accounts - Accounting Rules – Journal – Ledger.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
2.	To understand the concepts of Double entry system	Double entry system - meaning of debit and credit – Advantages of double entry system – Difference between single double entry system. Subsidiary books: Single column cash book, Double column cashbook, Triple column cash book and Petty cash book – Trial balance.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
3.	To know the methods of Final accounts of a sole trading concerns	Final accounts of a sole trading concerns – trading account – profit and loss account with and without adjustments and balance sheet (simple problems only).	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	20
4.	To acquire working knowledge on Errors	Errors – meaning, classification of errors– errors disclosed and not disclosed by trial balance – suspense account and rectification of errors	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	16
5.	To acquire knowledge on Accounting for depreciation	Accounting for depreciation: meaning – definition – objectives – causes - need for depreciation - Methods of providing depreciation – Straight line method, Reducing balance method	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18

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Department of Corporate Secretaryship: Lesson Plan / Teaching Plan for (Odd Semester) 2021-2022

<b>Name of the Staff</b>	Dr.K.G.NALINA	<b>Subject Code</b>	21 UCP C12	<b>Year</b>	2021-2022
<b>Title of the Subject</b>	Principles of Management	<b>Programme</b>	B.COM(CS)	<b>Semester</b>	I

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of management and thoughts	Evolution of Management thoughts and approaches Management: nature and scope - Levels of management - Managerial roles, responsibilities and skills - Evolution of management thoughts and approaches- functions- Trends and Challenges of Management in Global Scenario - Emerging issues in management.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	9
2.	To understand the concepts of Planning and Decision Making	Planning and Decision Making: Nature, purpose and functions – importance and elements of planning – types of plan - Management by Objective (MBO) - Decision Making: Meaning -Steps in Decision Making - Techniques of Decision Making.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	9
3.	To know the concepts of Organising and its types	Organising : Nature and purpose – Formal and informal organization – organization chart – organization structure – types – Line and staff authority – departmentalization – delegation of authority – centralization and decentralization – span of management	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	9
4.	To acquire the knowledge on Staffing and Directing	Staffing and Directing - Motivation – Major Motivation theories –Leadership – types and theories of leadership – Communication – process of communication – barrier in communication	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	9
5.	To acquire knowledge on Controlling	Controlling: Definition of control, characteristics of control-importance of control – stages in the control process-requisites of effective control and controlling techniques- use of computers and IT in Management control – Productivity problems and management – control and performance -direct and preventive control – reporting.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	9

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Department of Corporate Secretaryship: Lesson Plan / Teaching Plan for (Odd Semester) 2021-2022

<b>Name of the Staff</b>	Dr.K.G.Nalina	<b>Subject Code</b>	17UACVE1	<b>Year</b>	2021-2022
<b>Title of the Subject</b>	Value Education	<b>Programme</b>	B.COM(CS)	<b>Semester</b>	I

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Values and the individual	Values and the individual Value and the meaning ,the significance of values- classification of values-need for value education- value and the individual-self-discipline-self initiative- empathy, compassion forgiveness, honesty and courage	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
2.	To understand the concepts of Values and the religion	Values and the religion Karma yoga in Hinduism, love and justice in Christianity-brother hood in Islam, compassion in Buddhism, Ahimsa in Jainism and courage Sikhism-need for religious harmony	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
3.	To know about the value and society	Value and society Definition of society-democracy-secularism-socialism-gender-justice –human rights-socio political awareness-social integration and social justice	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
4.	To acquire knowledge on Professional values	Professional values Definition-accountability-willingness to learn-team spirit-competence development –honesty-transparency-respecting others-democratic functioning-respecting others-integrity and commitment	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
5.	To acquire knowledge on Role of social institution in value educations	Role of social institution in value education Role of family-peer group-society educational institution –role model and mass media in value formation	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6

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Department of Corporate Secretaryship: Lesson Plan / Teaching Plan for (Odd Semester) 2021-2022

<b>Name of the Staff</b>	Dr.K.G.NALINA	<b>Subject Code</b>	17UCPC31	<b>Year</b>	2021-2022
<b>Title of the Subject</b>	COMPANY LAW & SECRETARIAL PRACTICE – I	<b>Programme</b>	B.COM(CS)	<b>Semester</b>	III

<b>Unit</b>	<b>Learning Objectives</b>	<b>Teaching Content</b>	<b>Teacher(s) Activities or Application</b>	<b>Students Activities</b>	<b>Review and Assessment</b>	<b>Teaching Hours</b>
1.	To learn fundamentals of Company and Characteristics	Company - Definition and Characteristics - Types of companies- Privileges enjoyed by a Private Company.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	10
2.	To understand the concepts of Functions of Promoters	Promotion – Promoters – Functions of Promoters – Preliminary contacts – Memorandum of Association – Articles of Association – Alteration of Memorandum of Association and Articles of Association.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	14
3.	To know the contents of Duties of secretary at pre and post Incorporation stages	Prospectus – Commencement of business – Duties of secretary at pre and post Incorporation stages.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
4.	To acquire knowledge on Transfer and transmission of shares	Shares – Types – Transfer and transmission of shares – Allotment of shares.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
5.	To acquire knowledge on Allotment of shares	Allotment of shares- irregular allotment – effects of irregular allotment – secretarial duties.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12

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Department of Corporate Secretaryship: Lesson Plan / Teaching Plan for (Odd Semester) 2021-2022

<b>Name of the Staff</b>	Dr.K.SUBBULAKSHMI	<b>Subject Code</b>	17UCPC32	<b>Year</b>	2021-2022
<b>Title of the Subject</b>	ADVANCED FINANCIAL ACCOUNTING - I	<b>Programme</b>	B.COM(CS)	<b>Semester</b>	III

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Branch Accounts	Branch Accounts – Methods – Cost price, Invoice Price.(Excluding foreign branches)	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
2.	To understand the concepts of Departmental Accounts	Departmental Accounts – Bases Of Apportionment, Trading and P&L account, Inter Departmental Transfer @ cost Price Only.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
3.	To know the methods of Hire Purchase Accounts	Hire Purchase Accounts (Excluding HP Trading Account)- Default and Repossession- Partial and Full Possession.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
4.	To acquire working knowledge on Instalment System	Instalment System, Insurance Claims (excluding Loss of profit)	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12
5.	To acquire knowledge on Royalty Account	Royalty Account (Excluding Sub-Lease) – in the books of lesser and lessee.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	12

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Department of Corporate Secretaryship: Lesson Plan / Teaching Plan for (Odd Semester) 2021-2022

<b>Name of the Staff</b>	DR.K.SUBBULAKSHMI	<b>Subject Code</b>	17UCPS31	<b>Year</b>	2021-2022
<b>Title of the Subject</b>	COMPANY ADMINISTRATION	<b>Programme</b>	B.COM(CS)	<b>Semester</b>	III

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Company Law Administration	Company Law Administration – History and Growth.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
2.	To understand the concepts of Registrar of companies	Registrar of companies – Regional Directors – Company Law Tribunal – Advisory committees.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	7
3.	To know the contents of Different types of secretaries	Secretary – Meaning – Different types of secretaries – Functions of Company Secretary.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	5
4.	To acquire knowledge on Managerial Remuneration	Managerial Remuneration -Ceilings under the Companies Act 2013.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	7
5.	To acquire knowledge on Powers of Managing Director.	Managing Director – Appointment- Powers of Managing Director.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	5

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Department of Corporate Secretaryship: Lesson Plan / Teaching Plan for (Odd Semester) 2021-2022

<b>Name of the Staff</b>	Dr.K.Subbulakshmi	<b>Subject Code</b>	17UCPN31	<b>Year</b>	2021-2022
<b>Title of the Subject</b>	Sources of Indian Law	<b>Programme</b>	B.COM(CS)	<b>Semester</b>	III

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of Sources of Indian Law	Sources of Indian Law-meaning-definition of law-need for law-objectives of law-Classification-public law, Private law-sources of law-formal ,material sources, sources of Indian law-English law-statute law	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
2.	To understand the concepts of Customary law	Customary law-definition-binding force of custom-kinds of customs-requisites of valid custom	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
3.	To know about the Judicial decisions	Judicial decisions-law precedent –meaning-role of judges-hierarchy of court ,kinds of precedents, obiter dictum	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
4.	To acquire knowledge on Statute law or legislation	Statute law or legislation; meaning-supreme ;subordinate legislation ,forms of subordinate legislation direct and indirect legislation	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6
5.	To acquire knowledge on Personal law of parties	Personal law of parties –Hindu law, Mohammedan law-sources of Hindu law; sources of Mohammedan law	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	6

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Department of Corporate Secretaryship: Lesson Plan / Teaching Plan for (Odd Semester) 2021-2022

Name of the Staff		Dr.K.SUBBULAKSHMI		Subject Code	17UCPC51	Year	2021-2022
Title of the Subject		PRACTICAL COSTING		Programme	B.COM(CS)	Semester	V
Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours	
1.	To learn fundamentals of Financial Accounting Vs Cost Accounting	Financial Accounting Vs Cost Accounting – cost classification – Installation of Costing system –cost unit cost centre, preparation of cost sheet – Methods of costing.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18	
2.	To understand the concepts of Stock Levels – EOQ, ABC, WED	Material – Direct and indirect – Stock Levels – EOQ, ABC, WED, Methods of Pricing of issue of materials – FIFO, LIFO and Simple average.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18	
3.	To know the methods of remuneration and Incentive schemes	Labour – Direct and Indirect – Labour Turnover – Idle Time – Overtime Methods of remuneration and Incentive schemes – Time Rate - Piece Rate method.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18	
4.	To acquire working knowledge on Overheads – Allocation	Overheads – Allocation – Apportionment (Primary and Secondary) – Repeated Distribution, Step method, Simultaneous Equation Method – Absorption – Over and under absorption.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18	
5.	To acquire knowledge on Process Costing	Process Costing – Normal Loss, Abnormal Loss – Abnormal Gain, (Simple Problems only).	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18	

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Department of Corporate Secretaryship: Lesson Plan / Teaching Plan for (Odd Semester) 2021-2022

<b>Name of the Staff</b>	Mr.G.CHINNA DURAI	<b>Subject Code</b>	17UCPC52	<b>Year</b>	2021-2022	
<b>Title of the Subject</b>	CORPORATE ACCOUNTING – I	<b>Programme</b>	B.COM(CS)	<b>Semester</b>	V	
<b>Unit</b>	<b>Learning Objectives</b>	<b>Teaching Content</b>	<b>Teacher(s) Activities or Application</b>	<b>Students Activities</b>	<b>Review and Assessment</b>	<b>Teaching Hours</b>
1.	To learn fundamentals of Issue of shares	Issue of shares – Forfeiture of shares – Reissue of forfeited shares – Bonus shares	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	16
2.	To understand the concepts of Redemption of Preference shares	Redemption of Preference shares – Under-writing of shares– Types of underwriting.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	16s
3.	To know the methods of – Purchase of own debentures and Sinking fund	Debentures – Issue and redemption – Purchase of own debentures and Sinking fund methods only.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	20
4.	To acquire working knowledge on Final Accounts of Companies	Final Accounts of Companies – New format of Balance Sheet as per the Companies Act, 2013.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
5.	To acquire knowledge on Amalgamation and absorption.	Amalgamation and absorption. (Excluding internal Reconstruction) – Accounting Standard 14 – simple problems only.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	20

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Department of Corporate Secretaryship: Lesson Plan / Teaching Plan for (Odd Semester) 2021-2022

<b>Name of the Staff</b>	Mr.G.CHINNA DURAI	<b>Subject Code</b>	17UCPC53	<b>Year</b>	2021-2022
<b>Title of the Subject</b>	<b>INCOME TAX LAW AND PRACTICE- I</b>	<b>Programme</b>	B.COM(CS)	<b>Semester</b>	V

Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours
1.	To learn fundamentals of History of Income Tax in India	Basic concepts – History of Income Tax in India – objectives of Taxation – Definition of Important terms.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
2.	To understand the concepts of Residential status and Incidence of Tax.	Residential status and Incidence of Tax.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
3.	To know the methods of Exempted Incomes	Exempted Incomes – Classification of Exempted Incomes – Income absolutely exempt from Tax	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18
4.	To acquire working knowledge on Income under the Head salaries.	Income under the Head salaries.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	21
5.	To acquire knowledge on Income under the Head House Property	Income under the Head House Property.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	15

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Department of Corporate Secretaryship: Lesson Plan / Teaching Plan for (Odd Semester) 2021-2022

Name of the Staff		Dr.K.G.NALINA		Subject Code	17UCPE51	Year	2021-2022
Title of the Subject		ECONOMIC LEGISLATION		Programme	B.COM(CS)	Semester	V
Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Teaching Hours		
1.	To learn fundamentals of Foreign Exchange Management Act 1999	Foreign Exchange Management Act 1999 – Title, definition, regulation, Management of Foreign exchange, authorized person, types of bank accounts, (Sections: 3,4,5,6,7,10)	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	18		
2.	To understand the concepts of The Trade Marks Act 1999	The Trade Marks Act 1999, Objective, definition, registration, advantages of registration, qualities of good Trade Mark, Use of Trade Mark, Assignment and Transmission permitted to use, infringement, passing off.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	18		
3.	To know the concept of The Indian Stamp Act 1899	The Indian Stamp Act 1899 – Scope, definition – instruments chargeable to duty person liable to pay duty, Adjudication, impounding of Instruments, refund of duty.	Black Board & Chalk Presentation. PowerPoint Presentation & Lecturing.	Assignment & Seminars	18		
4.	To acquire working knowledge on The Securities Contract (Regulation) Act	The Securities Contract (Regulation) Act 1956 – Objectives, recognition of stock exchange, bye-laws of stock exchange, Contracts & Options in securities, Listing & de-listing, NSE, OTCEI.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	18		
5.	To acquire knowledge on The Depositories Act 1996	The Depositories Act 1996 – (NSDL & CDSL) Dematerialisation - Depositories – Depository Participants – Functions – Rematerialisation.	Black Board & Chalk Presentation. PowerPoint Presentation. & Lecturing.	Assignment & Seminars	18		

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Name of the Staff		Dr.K.G.NALINA		Subject Code	17UCPE52	Year	2021-2022
Title of the Subject		BANKING LAW AND PRACTICE		Programme	B.COM(CS)	Semester	V
Unit	Learning Objectives	Teaching Content	Teacher(s) Activities or Application	Students Activities	Review and Assessment	Teaching Hours	
1.	To learn fundamentals of Definition of banking	Definition of banking -Origin of Banking – Bankers- The relationship between a banker and a customer – Special relationship.	Black Board & Chalk Presentation. PowerPoint Presentation. &Lecturing .	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18	
2.	To understand the concepts of Negotiable Instruments	Negotiable Instruments – Features – Types – Classification of Negotiable Instruments - Cheque – Crossing – Types – Difference between a cheque and Bill of Exchange- Promissory Note.	Black Board & Chalk Presentation. PowerPoint Presentation. &Lecturing .	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18	
3.	To know the methods of Privatisation of Banks	Privatisation of Banks – Meaning – New Guidelines for private sector Banks – Factors favouring Privatisation - Against Privatisation – Progress and Performance of private sector Banks - Present Issues.	Black Board & Chalk Presentation. PowerPoint Presentation, Lecturing..	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18	
4.	To acquire working knowledge on E-Banking	E-Banking – Traditional Banking vs E-Banking Electronic Delivery Channels – Truncated cheque and Electronic cheque – Features and Merits – Advantages of E-Banking – RTGS.	Black Board & Chalk Presentation. PowerPoint Presentation. &Lecturing .	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18	
5.	To acquire knowledge on Reserve Bank of India	Reserve Bank of India – Constitution – Functions Banking Ombudsman Scheme – Objects – Appointment of Ombudsman – Powers and Duties of Banking ombudsman.	Black Board & Chalk Presentation. PowerPoint Presentation. &Lecturing .	Assignment & Seminars	Weekly Test. Quiz & Regular Internal Test	18	

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